

**Information:**

**Drawer:** Accounts Payable - Invoices **Vendor Number:** 1088816 **Vendor Name:** Cengage Learning, Inc.,D/B/A Gale

**Check Details:**

**Check Number:** E0111082 **Check Amount:** \$ 969.00 **Check Date:** 12/16/2025

**Invoice Details:**

**Invoice Number:** 999101776070 **Invoice Date:** 12/10/2025 **PO Number:** B0002950 **Voucher Number:** V0916771

**Document Type:** AP Invoice

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**Document Below**

# CENGAGE GROUP

## INVOICE

Page Number

1 of 2

IN CASE OF QUERY PLEASE QUOTE

Invoice Number	999101776070
Document Date	12/10/2025
Order Number / Type	0000195532/ZSOO
Delivery Document	0081325652
Cengage Federal ID	59-2124491
Canadian G.S.T.#/T.P.S.	14074 8831 RT0001
Canadian Q.S.T#/T.V.Q.	1023272543

ACCOUNT NO 100298269

BILL TO COLLEGE OF DUPAGE  
LIBRARY ACQ  
425 FAWELL BLVD  
GLEN ELLYN Illinois 60137-6708 USA

ACCOUNT NO 100298269

SHIP TO COLLEGE OF DUPAGE  
LIBRARY ACQ  
425 FAWELL BLVD  
GLEN ELLYN Illinois 60137-6708 USA

12/11/25 BO # 2950

Freight Forwarder -

		PURCHASE ORDER NUMBER		PAYMENT TO BE RECEIVED BY	REQUESTED SHIP DATE	TERMS		FOB DESTINATION		INCOTERMS	
QUANTITY		D COTE		01/09/2026	12/09/2025	Net 30 Days		Per Sales Contract		DAP	
SHIPPED	PENDING	ISBN	TITLE / AUTHOR / EDITION	PO NUMBER	PRICE	DISCOUNT	YOUR PRICE	TRANSPORT & HANDLING FEES	TAX	TOTAL VALUE	
1	0	9781535887045	GALE LIT CRIT: CONTEMPORARY LITERARY CRITICISM V563 Author: REBECCA PARKS	D COTE	688.50	29.63	484.50	0.00	0.00	484.50	
1	0	9781535887052	GALE LIT CRIT: CONTEMPORARY LITERARY CRITICISM V564 Author: REBECCA PARKS	D COTE	688.50	29.63	484.50	0.00	0.00	484.50	
2	UNITS	Net Weight - 0.000 LBS	Invoice Lines- 2	Invoice Currency- USD			Total Your Price	Total Transport & Handling Fees	Total Tax	Total	
Carrier - Master Tracking No							969.00	0.00	0.00	969.00	

	Your Price	Transportation & Handling	Tax	Grand Total
Total	969.00	0.00	0.00	969.00
Amount Prepaid	0.00	0.00	0.00	0.00
Pay this Amount	969.00	0.00	0.00	969.00

**Cengage Group**

10650 Toebben Drive Independence, KY 41051

## RETURNS POLICY

### Please note:

All returns require pre-authorization prior to return. To request pre-approval, please visit our Customer Communities site at [www.support.cengage.com](http://www.support.cengage.com) and follow the instructions on the landing page under our Need to Make a Return? section.

### Returns Window:

- K-12 accounts: except for exclusions noted below, we permit returns for up to 30 days from the date of the original invoice.
- Higher Education accounts: except for exclusions noted below, we permit returns for up to 12 months from the date of the original invoice.

### Returns Conditions:

- Returns are permitted for products bought directly from Cengage USA. Product purchased from overseas and returned to the Cengage Distribution Center will be refused back to the sender and no credit will be issued.
- Counterfeit products are ineligible for return credit. Product returned to Cengage and found to be counterfeit will be destroyed with no credit due.
- Product received in damaged & defective condition must be reported within 30 days from the date of receipt and returned promptly following return authorization.
- Returns must be shipped prepaid via a traceable means and be accompanied by a copy of your Cengage approved RMA (return material authorization). Returns must be in salable condition. All digital products and bundles must be returned to Cengage with the original envelope seal or package seal unbroken and intact.
- Products outside of our return policy will be shipped at the applicable carrier cost and charged back to the customer based upon weight and destination of the refused product.
- Cengage will match invoices back to the individual account (the "ship to" account) based on its historical purchases. If that amount exceeds the individual account's purchases, we will match the invoice back against the total historical invoices within the customer's family of accounts (based on "bill to" account, including any other ship to accounts associated with it). Returns that cannot be matched against invoices within the family of accounts will not receive credit and will be returned at the customer's expense.
- Cengage does not accept returns for products where stickers have been applied by the customer. This includes customer barcode stickers, price stickers, or any other stickers. These items will be destroyed with no credit due.

Returns Address:  
Cengage Academic  
10650 Toebben Drive  
Location 2  
Independence, KY 41051

## Mail Checks

Cengage Learning Inc  
PO BOX 936743  
ATLANTA, GA 31193-6743

## ACH/Wire Transfers

Wells Fargo  
ABA 121000248  
Bank Account # 4437861149  
ACCT SWIFT WFBUS6S

## Credit / Debit Cards Accepted

Accepted only at point of sale for proforma and sales orders.

## Credit Services

Phone: 1-877-201-3962  
Email: [CreditServices@cengage.com](mailto:CreditServices@cengage.com), [CreditServicesGale@cengage.com](mailto:CreditServicesGale@cengage.com),  
[CreditServicesCanada@cengage.com](mailto:CreditServicesCanada@cengage.com), [CreditServicesEd2Go@cengage.com](mailto:CreditServicesEd2Go@cengage.com) and  
[CreditServicesInfosec@cengage.com](mailto:CreditServicesInfosec@cengage.com)

## Customer Services

Phone: 1-800-354-9706  
Create a Case: [support.cengage.com](http://support.cengage.com)

## Tax Support

If you are exempt and feel you have been charged sales tax in error, email a copy of this invoice and your sales tax exemption certificate to [ms.certificates@cengage.com](mailto:ms.certificates@cengage.com). For other sales tax inquiries, contact [ms.tax@cengage.com](mailto:ms.tax@cengage.com).

## Claims

Please report all claims(shortages ,overages ,damages, defectives) directly to Customer Service immediately upon receipt.

## Terms and Conditions

Please visit [www.cengagegroup.com/legal](http://www.cengagegroup.com/legal) for our full list of term and conditions.

"Miller, Larisa" <millerl@cod.edu>

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**BO # 2950 Cengage Invoice 999101776070**

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"Miller, Larisa" <millerl@cod.edu>

Thu, Dec 11, 2025 at 02:28 PM UTC

CC:

BCC:

BO # 2950 Cengage Invoice 999101776070

**Larisa Miller**

College of DuPage Library

Supervisor Acquisitions

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

millerl@cod.edu

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**1 attachment**

cengage invoice 999101776070.pdf